**Transitional Math (TM) Portability Panel**

**Wednesday, May 1, 2019**

10:00 a.m. – 3:00 p.m.

Springfield Public School District office

**Meeting Summary**

**Course Decisions**

|  |  |
| --- | --- |
| **Partnership** | **Panel Decision** |
| **STEM (TM001)** | **QL/Stats (TM002)** | **Tech Math (TM003)** |
| College of Lake County |  | Approved |  |
| Elgin Community College | Conditionally approved |  |  |
| Harper College |  | Approved |  |
| South Suburban College |  | Approved |  |
| Triton College | Needs more information | Needs more information | Needs more information |

**Course Approval Criteria Changes**

Changed: May 1, 2019

Effective: Fall 2019

Course and curriculum documentation changes

1. A transitional math course syllabus will be created going forward to address the needs of the classroom teacher as well as the local advisory panel and statewide portability panel.
2. Narratives for evidence of process competencies and problem/project-based learning should be in the writer’s own words, not copied verbatim from the policies and competencies document.
3. The process competencies evidence will only require a narrative, but it must describe how the competencies are integrated throughout the course.
4. The problem/project-based learning evidence must include a narrative describing how the pedagogical method is used throughout the course as well as an example of a problem or project from the course.
5. The content competencies spreadsheet has been reformatted for ease of use. Also, submissions must include more than a section or lesson number or name; they must also include the topic. Chapter titles are not specific enough.

Memos of understanding changes

1. The last column of the table in section 1A has a clarified header indicating that the college’s course name and number should be included (and IAI code, if applicable).
2. Use of the statewide template is not required, but MOUs must follow the same ordering as the statewide template. Any additional sections to an MOU must be after the required sections indicated in the statewide template but before the signature section.
3. Names of high school courses do not have to match the ISBE SIS code course name, but they should align with it. A course name should not misrepresent the content or intent of the course.
4. Grading requirements should be explicitly stated, and a specific example should be provided in the transitional math syllabus beginning fall 2019.

**Additional Items**

* 1. Fall 2019 meeting will be on Wednesday, October 30, 2019, at Illinois Principals Association, Springfield
	2. Spring 2019 meeting will be on Wednesday April 15, 2020 in Springfield (Location TBD)